



ACQUISITION AND  
TECHNOLOGY

## THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3010

13 NOV 2001

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: "Recognition and Awards for Acquisition Personnel" – David Packard  
Excellence in Acquisition Award Nominations

This memorandum serves two purposes: (1) to update and reissue the Under Secretary of Defense (Acquisition, Technology & Logistics) (USD(AT&L)) policy on "*Recognition and Awards for Acquisition Personnel*" originally published June 9, 1996, revised November 3, 1997, and October 13, 2000, and; (2) to solicit nominations for the annual David Packard Excellence in Acquisition Award to be presented in 2002.

The USD(AT&L) policy on "*Recognition and Awards for Acquisition Personnel*" (attached) is updated to incorporate the organizational name change of the Director, Acquisition Initiatives effective July 20, 2001, and to clarify administration and reporting processes. To the extent possible, widest dissemination of this updated policy is encouraged.

Nominations are solicited for the annual David Packard Excellence in Acquisition Award. This Award recognizes organizations, groups, and teams that have demonstrated exemplary innovation and best acquisition practices.

Each Military Department and the Defense Logistics Agency may submit nominations for up to five teams and all other Components and OUSD(AT&L) principals may nominate two teams. Specific guidelines on the eligibility, nomination and selection criteria are provided at TAB 3 of the attached updated policy. Strict adherence to the nomination guidelines facilitates the review process, and is strongly encouraged.

Nominations for the David Packard Excellence in Acquisition Award must be submitted no later than February 1, 2002, to:

Office of Under Secretary of Defense (Acquisition, Technology & Logistics)  
ATTN: Director for Administration, OUSD(AT&L)  
3150 Defense Pentagon, Room 3D1020  
Washington, DC 20301-3150

Points of contact for award administration are Mrs. Phyllis Goldsmith and Mrs. Vanessa Williams at (703) 697-2525 and for award policy, Ms. Carol Preston at (703) 614-3882.

  
E. C. Aldridge, Jr.

Attachment:  
As stated



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